



## The Future School

# Getting started with mySecondTeacher Nepal

A quick guide to get you started!





भविष्य, नेपालको

Welcome to your school's academic delivery and learning management system. As a teacher on this platform, you can get access interactive video lessons that are mapped with Grade XI and XII syllabus, generate test papers for quick quizzes or examinations in the class, give, collect and grade assignments, communicate with your students and do much more.

Additionally, you can create schedules and/or conduct online classes when needed.

There are many features that you will love and enjoy on this platform. This guide will help you get started.

Happy Teaching!

#### OUR AWARDS



# About our platform

Designed by Cambridge educators, adopted in over 50 countries by schools around the world, and made in Nepal, mySecondTeacher is an award-winning online academic delivery and learning management system that provides you with intuitive features that you will need in your school.



## Our platform features:



### Interactive Videos

Engage students in fun and engaging student-teacher dialogue-based videos featuring captivating images and animations, enabling them to learn at their own pace.



### Testpapers

Get diagnostic reports or create your own mock test papers for practice.



### Teaching Resources

Effortlessly upload and share teaching resources such as notes, presentations, PDFs, and more with your class.



### Classroom

Create, schedule, conduct your online live video-based classes using the mySecondTeacher Classroom itself.



### Give Assignments

Create, distribute and grade assignments.



### Notices and Announcements

Make announcements to students/parents, and even send and receive eConsent or survey forms electronically.



### Chat Rooms

Interact with individual student(s) or the entire class(es), and share announcements.



# Our Learning Resources

## Our available resources

The following resources are available for Grade XI and Grade XII curriculum

## Interactive Video Lessons



### Grade XI Science:

Science Subjects  
Nepali, English,  
Social Studies, Mathematics,  
Physics, Chemistry,  
Biology, Computer Science



### Grade XI Non-science

Non-Science Subjects:  
Nepali, English, Social Studies,  
Mathematics, Accounts, Economics,  
**Coming Soon:** Business Studies,  
Computer Science

## Subjects Available



**Coming Soon:** Business Studies, Computer Science





# Opening the Doors of Knowledge

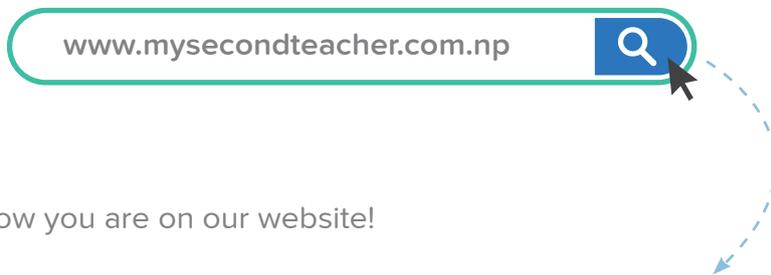
At mySecondTeacher.com.np, we open the doors of knowledge and possibilities to you. To access the features subscribed by your school, you need to use the login credentials provided to you by the school as you cannot register yourself as a Teacher.

## How to use mySecondTeacher?

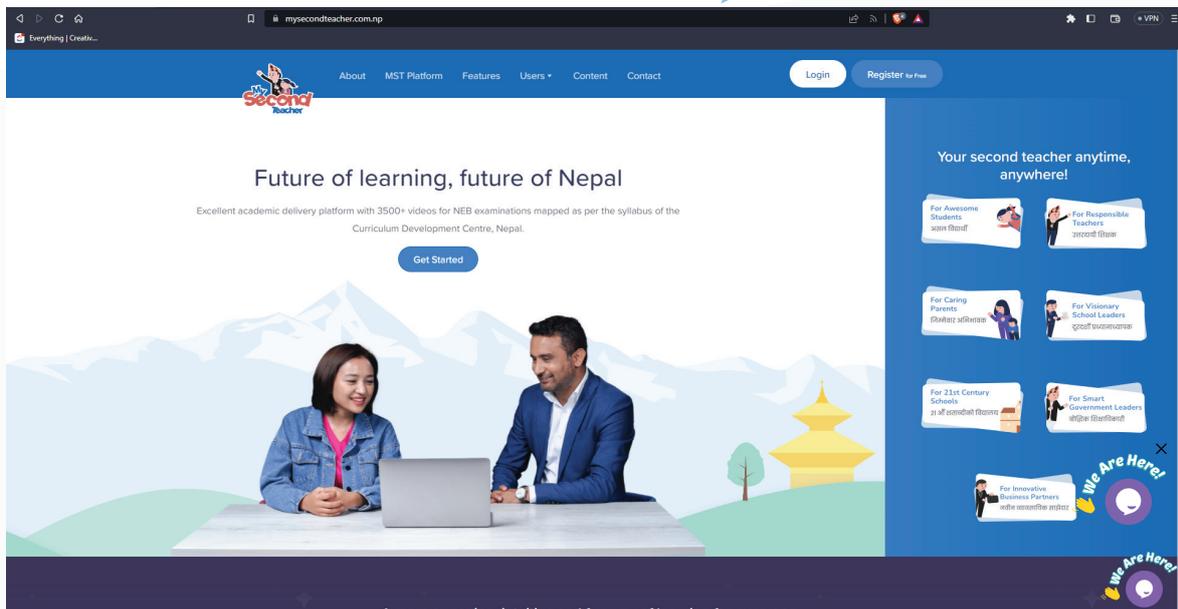
1. On your computer, open your internet browser such as Google Chrome, Mozilla Firefox, or any other browser. 

We recommend that you use Chrome as it will give you the best performance on our platform.

2. Please type in **www.mysecondteacher.com.np** in the address bar of your browser



Now you are on our website!



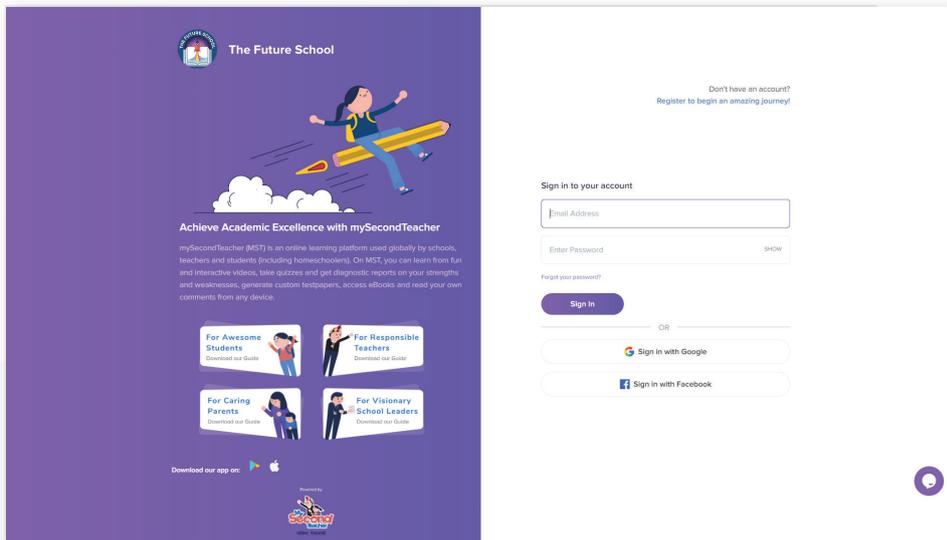
Login to your account with the credentials provided by your school.



Login

Register for Free

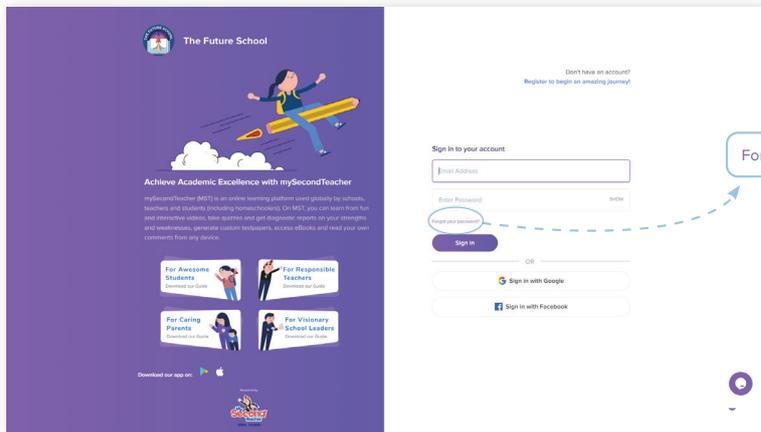
If you have any queries or problems, please click here to contact our User Care Team. We are available from 6 am to 10 pm.



Alternatively, go to your App Store (iOS) or Play Store (Android) and search for mySecondTeacher Nepal. Check that you've downloaded the Nepal app and not the global one!

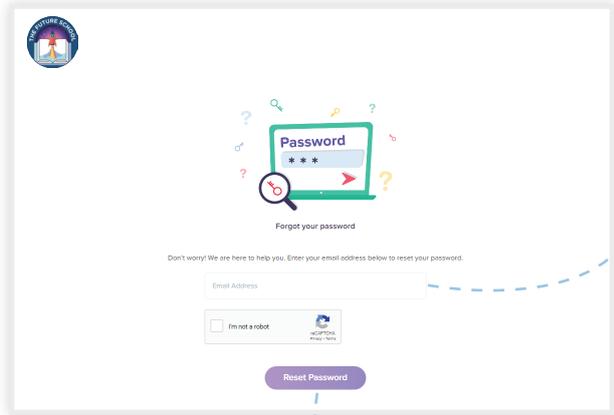
Once the app is downloaded, go through the same process mentioned above.



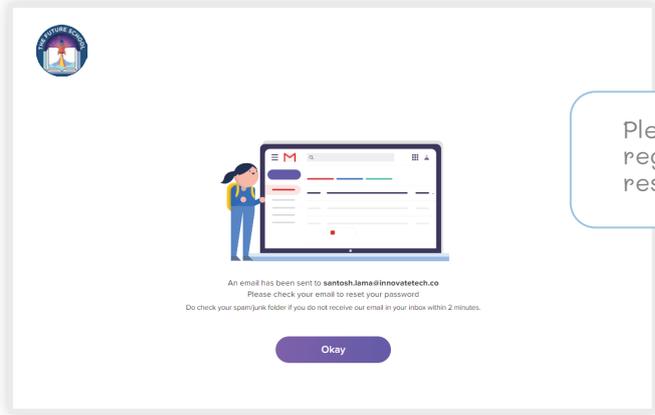


Forgot your password?

**Forgot your password?**  
 No worries! click here and we'll send a new one to your email address. If your school signed you up without an email address, please ask mySecondTeacher representative to login to the platform and inform us to reset your password for you!



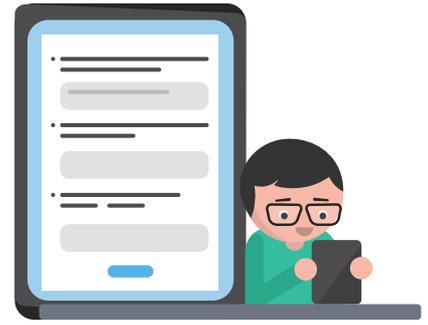
Enter the registered email address



Please check your registered e-mail to reset your password

# Your Dashboard

The Teacher's Dashboard is designed to cater to all your requirements while conducting daily classroom activities. The dashboard is intuitive and easy to use. Depending on whether you launch our app using a web-browser or via our Android or iOS App, the dashboard might look a little different. However, it's all really intuitive so, just click on and explore!



## Here is your Dashboard

**Click Here**  
To return to the Dashboard.

**Click Here**  
To change your **profile picture, email address, password etc.**

**Click Here**  
To view notifications

Our User Care Team is online from 6 am to 10 pm to help you if you require any assistance

The image shows a screenshot of the 'The Future School' dashboard. At the top, there's a navigation bar with 'Home', 'Classrooms', 'Teaching Resources', 'Test Papers', 'Chat Rooms', 'Announcements', and 'Help'. Below this, a welcome message says 'Welcome Rajesh Shrestha, what would you like to do today?'. The dashboard is divided into several sections: 'Teaching Resources' (with sub-sections 'Create TestPaper' and 'Review, Upload or Share Learning Resources'), 'Assignments' (with 'Give Assignments' and 'Grade Assignments'), 'Teach and Review Performance' (with 'Create Live Video Session' and 'Student's Performance'), and 'Chat and Announcements' (with 'Engage in Text-Chat with Students' and 'Announcements to Students/Parents'). At the bottom, there's a 'Notice Board' section with a message: '"Hello Students, Please join group chat session on May 12, 2023 on 11:00 AM."' by Rajesh Shrestha. Callouts with numbered circles (1-5) point to the 'Home' button, the profile icon, the notification bell, the 'Teaching Resources' section, and the 'Announcements to Students/Parents' section. A separate callout at the bottom right explains the user care team's availability.

You can give notices to your students, share announcements, eConsent forms and also get an overview of your activities - **Scheduled Classes** and **Assignments** for the current day and the following day.

# 1 Teaching Resources

## Review, Upload or Share Learning Resources

You can now share your own resources such as any files or weblinks as teaching materials on mySecondTeacher. Uploading your own resources to aid you in your teaching has never been easier.



Click Here  
To return to the Dashboard.

Home

The Future School

Welcome Rajesh Shrestha, what would you like to do today?

**Teaching Resources**

- Create TestPaper
- Review, Upload or Share Learning Resources

**Assignments**

- Give Assignments
- Grade Assignments

**Teach and Review Performance**

- Create Live Video Session
- Student's Performance

**Chat and Announcements**

- Engage in Text-Chat with Students
- Announcements to Students/Parents

Notice Board Today's Task Upcoming Tasks

\*\*Hello Students, Please join group chat session on May 12, 2023 on 11:00 AM.\*\*  
- Rajesh Shrestha May 7, 2023 - May 7, 2023

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### Review, Upload or Share Learning Resources

Review the teaching manuals, worksheets, etc, for the subjects that you are teaching. Upload your own resources and share them with your class(es).

Click Here

To review the teaching manuals, worksheets, etc, for the subjects that you are teaching

The Future School

Home Classrooms Teaching Resources TestPapers Chat Rooms Announcements Help

Teaching Resources

You can also go to **Teaching Resources Tab** to review the teaching manuals, worksheets, etc. for the subject that you are teaching.

## Review Learning Resources (continued...)

**Click Here To select level**

All Levels

**Teaching Resources Tab**

Teaching Resources

**Click Here To view available Resources**

**My Resources**

You may upload your self-created resources (e.g. PDF files) here, group them, and then assign them to the class(es) that you teach.

**My Resources**

You may group Global Resources and then assign them to the class(es) that you teach.

**My Resources**

You may upload your self-created resources (e.g. PDF files) here, group them, and then assign them to the class(es) that you teach.

**School Resources**

Common resource folder for all the teachers of the school.

**Global Resources**

These resources are shared with all schools.

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**My Resources**

The Future School

Search Resources [Reset]

My Resources School Resources Global Resources

New Folder Upload

Resource Name	Last Modified On	Size	Actions
Accounts Week 1 Folder	10 Mar 2020	-	← ↻ 📄 📄
Accounts Week 2 Folder	10 Mar 2020	-	← ↻ 📄 📄
Copy of Question 1 Set	10 Mar 2020	45 KB	← ↻ 📄 📄
Copy(2) of Question 1 Set	10 Mar 2020	64 KB	← ↻ 📄 📄
Schema Set 1	10 Mar 2020	45 KB	← ↻ 📄 📄
Schema Set 2	10 Mar 2020	14 KB	← ↻ 📄 📄
holidays assignment collection	10 Mar 2020	128 MB	← ↻ 📄 📄
Periodic Table	10 Mar 2020	-	← ↻ 📄 📄
ionic vs. covalent Bond	10 Mar 2020	-	← ↻ 📄 📄
Youtube Equipment Link	10 Mar 2020	-	← ↻ 📄 📄

# Review Learning Resources (continued...)

Click Here To select level

Grade 11

Teaching Resources Tab

Teaching Resources

Click Here to access the Interactive Videos

Principles of Accounting Grade 11

Interactive Videos

Click Here to play the Interactive Videos

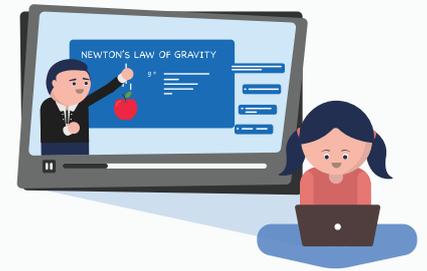


Introduction to Grade 11 Principles of Accounting

# 1 Teach and Review Performance

## Create Class Schedules

With our platform, you can create class schedules and conduct physical and online video classes and share it with your student(s) or the entire class for a single day or the whole term. You can also access the platform activities of each student or the entire class.



Click Here  
To return to the Dashboard.

Home

A screenshot of the 'The Future School' dashboard. The header includes the school logo and navigation links: Home, Classrooms, Teaching Resources, TestPapers, Chat Rooms, Announcements, and Help. The main content area is titled 'Welcome Rajesh Shrestha, what would you like to do today?' and features several activity cards: 'Teaching Resources' (Create TestPaper, Review, Upload or Share Learning Resources), 'Teach and Review Performance' (Create Live Video Session, Student's Performance), 'Assignments' (Give Assignments, Grade Assignments), and 'Chat and Announcements' (Engage in Text-Chat with Students, Announcements to Students/Parents). At the bottom, there is a 'Notice Board' with a 'Today' tab showing a 'Scheduled Class' for 'Regular Accounts Session' on 'Mon, May 15 at 07:00 PM - 08:00 PM' with a 'Join Session' button. The footer includes the 'eSential Teacher' logo and a copyright notice: '© 2022 MySecondTeacher. Privacy Policy'.

Create Live Video Session  
Schedule and create lecture schedules for entire class(es) or individual student(s)

Click Here  
To create live video session

Join Session

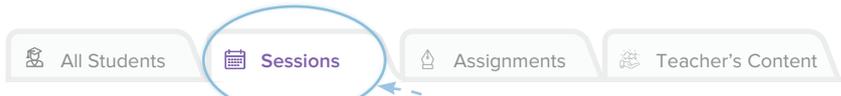
Click Here  
To start the class

A screenshot of the 'The Future School' navigation bar. It features the school logo and navigation links: Home, Classrooms, Teaching Resources, TestPapers, Chat Rooms, Announcements, and Help. The 'Classrooms' tab is highlighted with a blue underline.

Classrooms

You can also go to **Classrooms Tab**  
to create a new session

# Create Live Video Session (continued...)

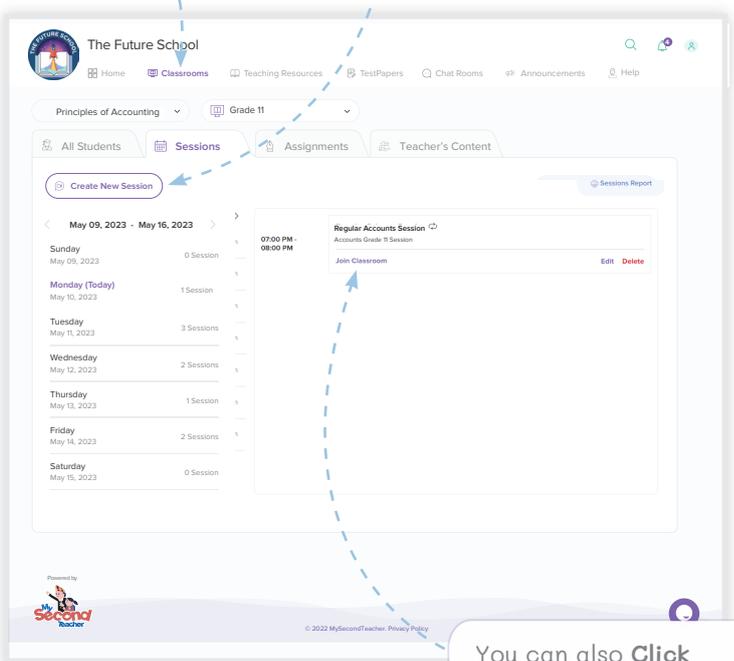


Under Schedule Tab you can Click to **Create New Session** to create a new session

**Pop-up** appears after Clicking **Create Live Video Session / Create New Session** to create new session/class

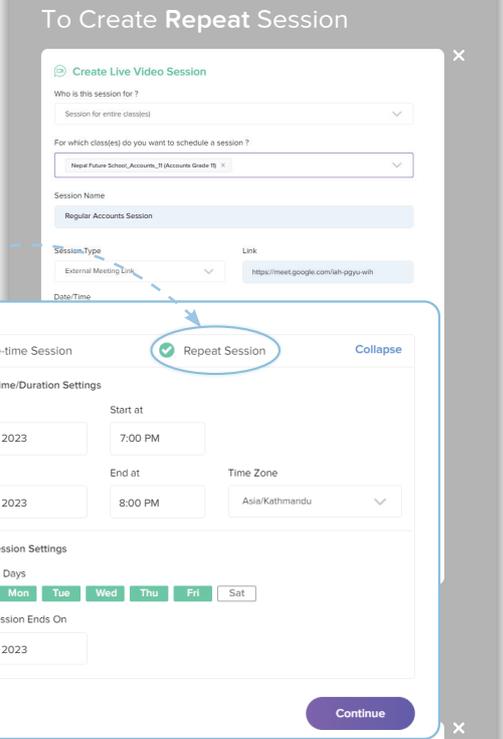
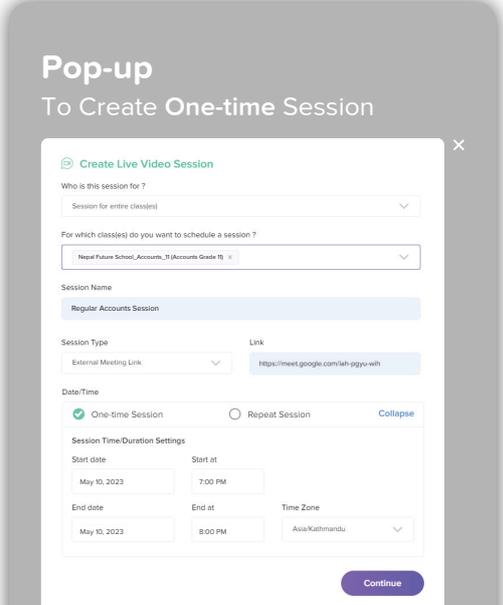
**Classrooms Tab**  
Classrooms

Create New Session



You can also Click **Join Classroom** to join the session

Join Classroom

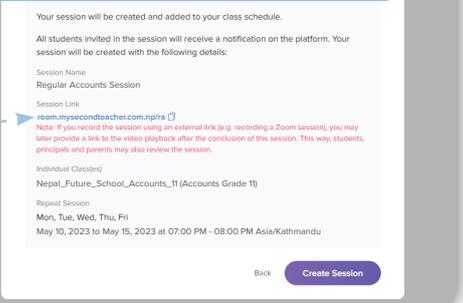


Repeat Session

You can schedule your sessions for the week, month or the school term.

[room.mysecondteacher.com.np/ra](https://room.mysecondteacher.com.np/ra)

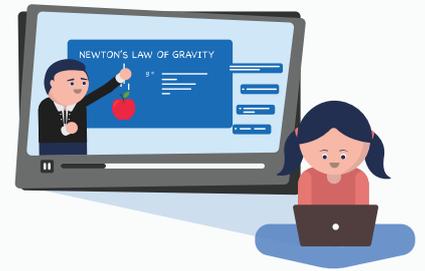
All live video sessions created by you will be automatically added to your "Schedule" and students will automatically be informed of it on the platform. However, if you wish, you can also share the link with students via email or group chat.



# 1 Teach and Review Performance

## Student's Performance

You can get specific and overall insights into the platform activities of individual students. This will give you detailed information of any student's strengths and weaknesses.



Click Here  
To return to the Dashboard.

Home

A screenshot of the 'The Future School' dashboard. The dashboard has a navigation bar with 'Home', 'Classrooms', 'Teaching Resources', 'TestPapers', 'Chat Rooms', 'Announcements', and 'Help'. The main content area is titled 'Welcome Rajesh Shrestha, what would you like to do today?' and contains several cards: 'Teaching Resources' (Create TestPaper, Review, Upload or Share Learning Resources), 'Assignments' (Give Assignments, Grade Assignments), 'Teach and Review Performance' (Create Live Video Session, Student's Performance), and 'Chat and Announcements' (Engage in Text-Chat with Students, Announcements to Students/Parents). A 'Notice Board' is also visible at the bottom. A dashed blue arrow points from the 'Student's Performance' card to a callout box on the right.

**Student's Performance**  
Review student reports to evaluate their engagement and activities on the platform.

Click Here  
To **View/Evaluate** student's  
engagement and activities on  
the platform

A screenshot of the 'The Future School' dashboard, similar to the one above, but with the 'Classrooms' tab in the navigation bar highlighted. A dashed blue arrow points from the 'Classrooms' tab to a callout box on the right.

Classrooms

You can also go to **Classrooms Tab**  
to view the student's engagement  
and activities on the platform

# Student's Performance (continued...)

**Classrooms Tab**

Select **All Students Tab** To list all the students

**All Students** Sessions Assignments Teacher's Content

**All Students** Sessions Assignments Teacher's Content

10 Students of DEMO\_TEST\_CLASS

Student	Last Login	Logins	Actions
Aaditya Raj Shrestha	May 10, 2023	5	View Profile Direct Message
Aakriti Sharma	-	0	View Profile Direct Message
Aayush Pandey	May 10, 2023	3	View Profile Direct Message
Alisha Rai	May 10, 2023	2	View Profile Direct Message
Anish Kharel	May 10, 2023	2	View Profile Direct Message
Arusha Giri	May 10, 2023	4	View Profile Direct Message
Amab Limbu	May 10, 2023	2	View Profile Direct Message
Ava Shah	May 10, 2023	5	View Profile Direct Message
Ayushman Khadgi	May 10, 2023	9	View Profile Direct Message
Vijay Sherchan	May 10, 2023	1	View Profile Direct Message

**Alisha Rai** May 10, 2023 2 View Profile Direct Message

**View Profile**

Click Here To view his/her performance report

**Activity Report of a specific student**

**The Future School**

**Alisha Rai**

Last 7 Days May 10, 2023 - May 12, 2023

Time spent on platform (in hrs): **4.46**

Average Session Time (in hrs): **0.26**

Logins: **15**

App. report per day: **1.88**

Worksheet Generated: **0**

Recent Activity:

- 6 Chatroom(s) Joined
- 1 Chatroom(s) Joined
- 1 Assignment(s) Submitted
- 11 Interactive Video(s) Watched
- 1 Interactive Video(s) Completed

**View detailed activity**

Grade-11 Principles of Accounting

Student's Performance Report

Interactive Videos Sessions Assignments

Total Videos: **187**

RECENT REPORTS

**Student's Performance Report**

Live Sessions Assignments

Sorted by: Session Date

Session Name	Status	Session Date	Session Time	Action
Principles of Accounting	Attended	10 May 2023	10:00 AM - 11:00 AM	No Recording Available
Nepali	Missed	10 May 2023	10:00 AM - 11:00 AM	No Recording Available
Mathematics	Attended	10 May 2023	10:00 AM - 11:00 AM	No Recording Available
Physics	Attended	10 May 2023	10:00 AM - 11:00 AM	No Recording Available
Chemistry	Missed	10 May 2023	10:00 AM - 11:00 AM	No Recording Available
Economics	Attended	10 May 2023	10:00 AM - 11:00 AM	No Recording Available

Live Sessions Assignments

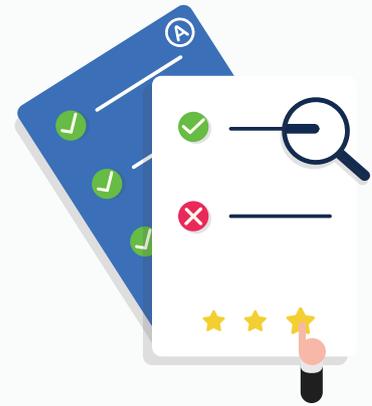
Sorted by: Deadline Date

Assignment Name	Assigned Date	Deadline Date	Submission Date	File/Url/Remarks	Grade	Teacher Remarks
Accounts Assignment	May 10, 2023	May 11, 2023	n/a	-	Not graded	View Remarks

## 2 Teaching Resources

### Create Testpaper

You can generate personalised test papers based on specific topics, question types and difficulty levels. You can save the test papers, edit it in word processing applications and even share them directly with your students. All the test papers are accompanied by their respective Marking Scheme.



Click Here  
To return to the Dashboard.

Home

#### Create TestPaper

Generate question papers for practice. Marking schemes are provided too!

Click Here  
To generate test papers with  
marking schemes

The Future School

Home Classrooms Teaching Resources TestPapers Chat Rooms Announcements Help

Welcome Teacher01, what would you like to do today?

- Teaching Resources**
  - Create TestPaper**  
Generate question papers for practice. Marking schemes are provided too!
  - Review, Upload or Share Learning Resources**  
Review the teaching manuals, interactive videos, worksheets, eTextbooks, workbooks, etc. for the subjects that you are teaching. Upload your own resources and share them with your class(es).
- Teach and Review Performance**
  - Create Live Video Session**  
Schedule and create live video sessions for entire class(es) or individual student(s).
  - Student's Performance**  
Review student reports to evaluate their engagement and performance. Uncover individual learning difficulties and give feedback.
- Assignments**
  - Give Assignments**  
Create and handout assignments to your students.
  - Grade Assignments**  
Check submissions and grade your students.
- Chat and Announcements**
  - Engage in Text-Chat with Students**  
Chat with the entire class or individual student(s). Post updates and notices for all students to see.
  - Announcements to Students/Parents**  
Send announcements to class(es) or student(s) and/or parent(s). They will see it immediately upon login.

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The Future School

Home Classrooms Teaching Resources **TestPapers** Chat Rooms Announcements Help

TestPapers

You can also go to **Testpaper Tab** to generate question papers with marking schemes

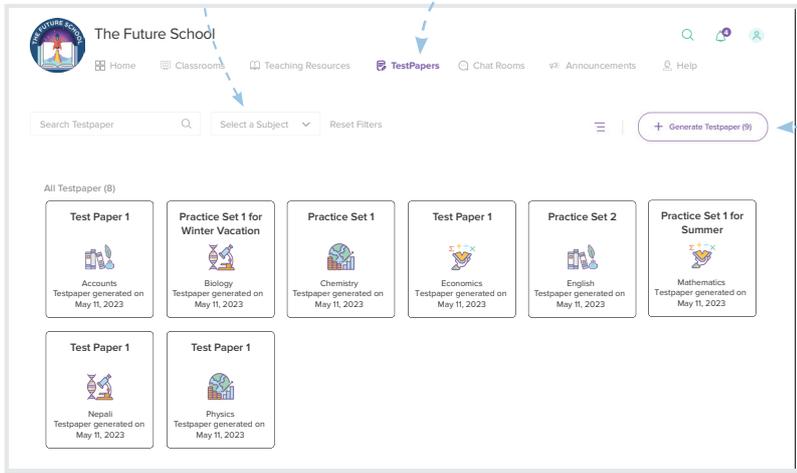
# Create Testpaper (continued...)

Click Here To select subject

Select a Subject

TestPapers Tab

TestPapers



+ Generate Testpaper (9)

Click Here To generate testpaper

Pop-up

Generate Testpaper

Self-grading Testpaper

Normal Testpaper

Close

## Select Question Type

Question Type\*

Multiple Choice

Open-Ended

## Generate Test Paper

Pop-up

Generate Test Paper

Text Paper Type\*

Self-grading Testpaper

Normal Testpaper

Question Bank\*

Standard Question Bank

Create Your Own

Text Paper Title\*

Enter a title

Subject\*

Principles of Accounting

Description

Enter Description

Use secret questions meant for teachers only

Section 1

Type of Question\*

Open-Ended

No. of Question\*

Enter a number

Chapter/Topics

Select

Difficulty

Easy Medium Hard

Note: If you do not manually select chapters/topics, then it will be automatically selected for you.

Generate Testpaper

## Select No. of Questions

No. of Questions\*

1

2

3

## Set Difficulty

Easy

Medium

Hard

## Choose Chapters/Topics

- 1 Bookkeeping & Accounting (36)
- 2 General Accepted Accounting (15)
- 3 Double Entry Bookkeeping System (20)
- 4 Accounting Equation
- 5 Journal Entry
- 6 Ledger (16)
- 7 Subsidiary Books (13)
- 8 Cash Book (11)
- 9 Trial Balance (10)
- 10 Modern Banking System (28)

Question Paper

mySecondTeacher TestPaper Demo

Section 1

Q1: An organisation has the following details:

Q2: An organisation has the following details:

Q3: An organisation has the following details:

Q4: An organisation has the following details:

Q5: An organisation has the following details:

Q6: An organisation has the following details:

Q7: An organisation has the following details:

Q8: An organisation has the following details:

Q9: An organisation has the following details:

Q10: An organisation has the following details:

Marking Scheme

mySecondTeacher TestPaper Demo

Question	Answer	Marks	Outcome
Q1	B	1	
Q2	B	1	
Q3	A	2	
Q4	B	1	
Q5	A	1	

Question Papers and Marking Schemes may be copied to the clipboard, or downloaded as a PDF document



Watch our video - "How do you create assessment materials for your students?"

<https://youtu.be/uujBjGZ-6q4>

# 3 Assignments

## Give Assignments

Create and hand out assignments to your students with a deadline. In addition, You can upload documents, presentations, spreadsheets, photos, videos and even add a URL as a part of your assignment.



Click Here  
To return to the Dashboard.

Home

**Give Assignments**  
Create and handout assignments to your students

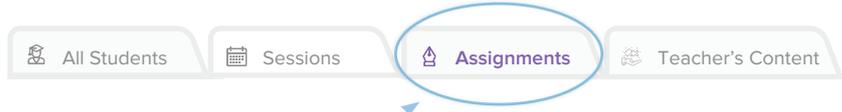
Click Here  
Create and hand out assignments  
to your students

Pop-up

Classrooms

You can also go to **Classrooms Tab**  
to create and handout assignments  
to your students

# Give Assignments (continued...)

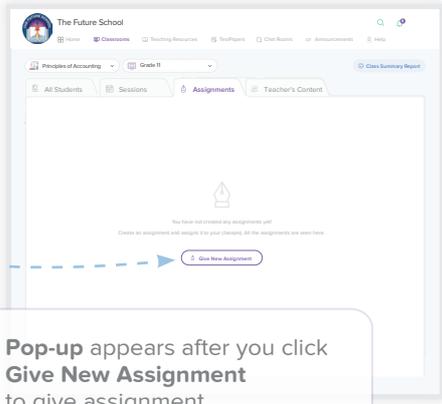


Under **Assignments Tab**, you can click on **Give New Assignment** to create new assignments

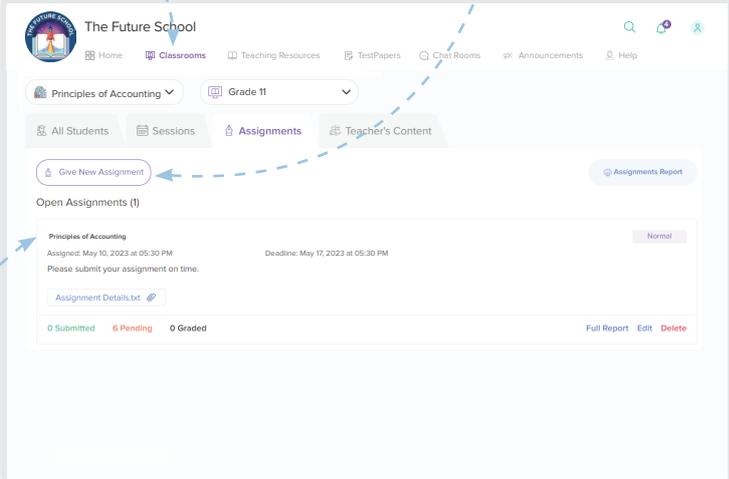
- [Give New Assignment](#)
- [Normal Assignment](#)
- [Self-grading Assignment](#)
- [Normal Testpaper Assignment](#)

**Classrooms Tab**

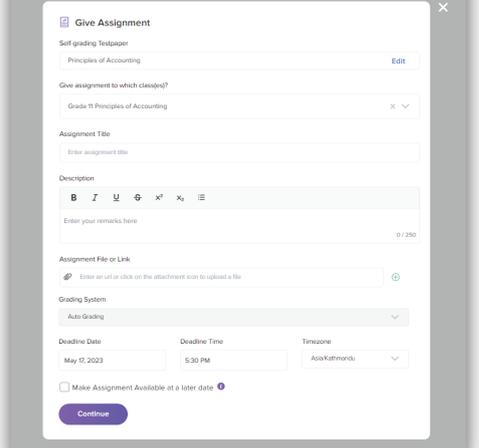
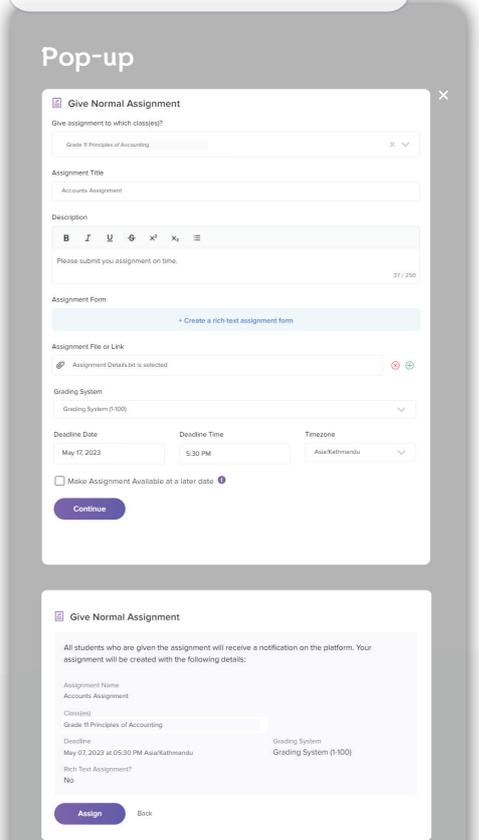
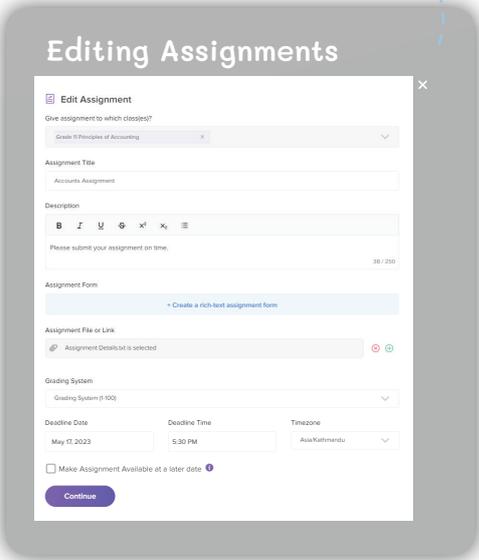
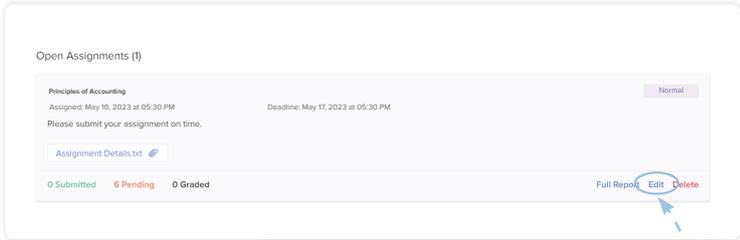
[Classrooms](#)



Pop-up appears after you click **Give New Assignment** to give assignment



## List of Assignments



# 3 Assignments

## Grade Assignments

You can receive and grade the submitted assignments, add remarks and publish the report in a few easy steps. You can see the submission status of the assignments that you have given. You can then evaluate them individually and provide the student(s) their grades with additional feedback. You can also send a direct message to the student, if necessary.



Home Tab

Home

Welcome **Rajesh Shrestha**, what would you like to do today?

- Teaching Resources**
  - Create TestPaper: Generate question papers for practice. Marking schemes are provided too!
  - Review, Upload or Share Learning Resources: Review the teaching manuals, interactive videos, worksheets, eTextbooks, workbooks, etc. for the subjects that you are teaching. Upload your own resources and share them with your class(es).
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  - Give Assignments: Create and handout assignments to your students
  - Grade Assignments: Check submissions and grade your students
- Teach and Review Performance**
  - Create Live Video Session: Schedule and create live video sessions for entire class(es) or individual student(s)
  - Student's Performance: Review student reports to evaluate their engagement and performance. Uncover individual learning difficulties and give feedback.
- Chat and Announcements**
  - Engage in Text-Chat with Students: Chat with the entire class or individual student(s). Post updates and notices for all students to see
  - Announcements to Students/Parents: Send announcements to class(es) or student(s) and/or parent(s). They will see it immediately upon login

**Notice Board** Today's Task Upcoming Tasks

""Hello Students, Please join group chat session on May 12, 2023 on 11:00 AM.""  
- Rajesh Shrestha  
May 7, 2023 - May 7, 2023

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Grade Assignments

Check submissions and grade your students

Click Here

To check submissions and grade your students' work

Assignment submission updates

The Future School

Home **Classrooms** Teaching Resources Test Papers Chat Rooms Announcements Help

Classrooms

You can also go to **Classrooms Tab** to create and handout assignments to your students

# Grade Assignments (continued...)

Click Here To list all assignments

[All Students](#)
[Sessions](#)
[Assignments](#)
[Teacher's Content](#)

Classrooms Tab

Classrooms

Full Report

Click Here To list the submissions

0 Submitted

6 Pending

Number of submissions      Number of pending submissions

List of all Submissions

- None
- Submitted
- Not submitted
- Graded
- Not Graded

All Submissions filtered by **None**

Student Name	Submission Date	File/URL/Remarks	Published?	Grade (1-100)	Actions
Alisha Rai	December 17, 2022	IVy Report View Remarks	No	30	

Publish

Click Here To publish the student's grade and your remarks

### Pop-up

**Edit Marks / Remarks**

Submitted on: December 17, 2022 at 03:11 PM

Marks:

Remarks:

Remarks File or Link:

[Assignment Details List](#)

[Submit](#)

# 4 Chat and Announcements

## Engage in Text-Chat with Students

You can communicate with your students in a group or individually via our chat rooms. You can also create chat rooms and groups for specific purposes. Moreover you can also use these chatrooms as notice-boards where only the teacher can post.



Home Tab

Home

A screenshot of the 'The Future School' dashboard. The header includes the school logo, navigation tabs (Home, Classrooms, Teaching Resources, Test Papers, Chat Rooms, Announcements, Help), and a search icon. The main content area is titled 'Welcome Rajesh Shrestha, what would you like to do today?' and features several cards: 'Teaching Resources' (Create Test Paper, Review, Upload or Share Learning Resources), 'Assignments' (Give Assignments, Grade Assignments), 'Teach and Review Performance' (Create Live Video Session, Student's Performance), and 'Chat and Announcements' (Engage in Text-Chat with Students, Announcements to Students/Parents). A 'Notice Board' section is also visible with a 'Today' tab selected, showing a 'Regular Accounts Session' on May 15. The footer includes the 'Second Teacher' logo and copyright information.

### Engage in Text-Chat with Students

Chat with the entire class or individual student(s). Post updates and notices for all students to see

### Click Here

To chat with the entire class or individual student(s). Post updates and notices for all students

Chat Rooms

You can also go to **Chat Rooms Tab** to chat with entire class or individual student(s). Post updates and notices all students to see

## Engage in Text-Chat with Students (continued...)

**Chat Rooms Tab**

Chat Rooms

**Click Here to Add channel**

The Future School

Home Classrooms Teaching Resources TestPapers Chat Rooms Announcements Help

My Chat Room

Rajesh Nepal Future School (Current mode = Notice Board; only Teachers can post) Change Mode

Search Channels

Channel Name

- Nepal\_Future\_School
- Nepal\_Future\_School\_Accounting
- Nepal\_Future\_School\_English
- Nepal\_Future\_School\_Nepali
- Nepal\_Future\_School\_Chemistry

Direct Messages

Alisha Rai

Send a message...

**Chat Rooms Tab**

Chat Rooms

The Future School

Home Classrooms Teaching Resources TestPapers Chat Rooms Announcements

My Chat Room

Rajesh Nepal Future School (Current mode = Notice Board; only Teachers can post) Change Mode

Search Channels

Channel Name

- The\_Future\_School
- The\_Future\_School\_Accounting
- The\_Future\_School\_English
- The\_Future\_School\_Nepali
- The\_Future\_School\_Chemistry

Direct Messages

Alisha Rai

Online Members (1) Edit

Search Members

Operators

- Rajesh Shrestha

Offline

- Aaditya Raj Shrestha
- Aakriti Sharma
- Aayush Pandey
- Alisha Rai
- Anish Kharel
- Ansuman Baram
- Rajesh Shrestha
- Bijaya Dahal
- Ganga Lal Shrestha
- Pramela Rana
- Amrit Malekar

# 4 Chat and Announcements

## Announcements to Students

You can broadcast announcements in a few steps to an individual or a few students and/or classes to share important messages.



Click Here  
To return to the Dashboard.

Home

### Announcements to Students/Parents

Send announcements to class(es) or student(s). They will see it immediately upon login

Click Here  
To Send announcements to  
class(es) or student(s)

### Pop-up

#### Make Announcement / Get Response

Do you want to make a general announcement or seeking to get a response (e.g. sending eConsent Forms)?

Select general announcement or get response

Continue

### Pop-up

#### Make Announcement / Get Response

Users will see your announcement when they login. Your message will be announced with the following details:

User Type	Class(es)
Students	Grade11_English
Message	
Notice	

#### Poll Options

Yes, I agree  No, I disagree

Announcement Ends On

May 17, 2023 at 02:15 PM NPT

Back

Announce

Confirm everything before  
pressing the Announce button

#### Make Announcement / Get Response

Do you want to make a general announcement or seeking to get a response (e.g. sending eConsent Forms)?

Make General Announcement

Whom do you want to announce the message to?

Students

Announcement to entire school or specific classes?

Announcement message to specific classes

Continue

#### Announcement for Individual Student(s)

#### Make Announcement / Get Response

Get consent from Teachers of specific class(es)

Select class(es) you want to announce message to

Select class(es)

Your Message

Type your message here

Announcement File or Link

Enter an url or click on the attachment icon to upload a file

Poll Options

Yes, I agree

No, I disagree

End Announcement Date

End Announcement Time

Timezone

May 17, 2023

5:30 PM

Asia/Katmandu

Make Announcement Available at a later date

Back

Continue

# Announcements to Students (continued...)

Click Here  
To view announcements



**The Future School**

Home Classrooms Teaching Resources TestPapers Chat Rooms Announcements Help

Announcements > Ongoing

Search Announcements User Type Class Grade Start Date End Date Reset

Ongoing History

Ongoing Announcement (1) [New Announcement](#)

**Sent to: Students of Entire Class** May 10, 2023 at 05:30 PM - May 17, 2023 at 06:30 PM

Hello Students, Please join group chat session on May 15, 2023 at 10:00 AM.

[Links.txt](#)

- Rajesh Shrestha

[Edit Announcement](#) [Stop Announcement](#)

May 10, 2023 at 01:07 PM - May 12, 2023 at 08:00 PM

"Hello , We are organizing an educational re-treat to visit the Natinal Museum of Nepal on Sunday, May 14, 2023. Please see the complete details in the attachment file below and let us know your consent."

Note: Notices that require acknowledgement by

[http://consent\\_form.PDF](http://consent_form.PDF)

- Abhisek KC

[Full Report](#) [Stop Announcement](#)

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**The Future School**

Home Classrooms Teaching Resources TestPapers Chat Rooms Announcements Help

Announcements > Ongoing

Search Announcements User Type Class Grade Start Date End Date Reset

Ongoing History

[Back to Announcement List](#)

**Sent to: Parents of All School** May 7, 2023 - May 10, 2023 at 08:00 PM

"Hello, We are organizing an educational re-treat to visit the National Museum of Nepal on Sunday, May 14, 2023. Please see the complete details in the attachment file below and let us know your consent."

Note: Notices that require acknowledgement by

- Abhisek KC

0 0 6  
Yes, I agree No, I disagree Pending

0.00% 0.00% 100.00%

0 Respondents Said "Yes, I Agree"

0 Respondents Said "No, I Disagree"

# 5 Basic Information

You can personalize your mySecondTeacher experience as you would in any other social media platform! You can change your profile picture, change your password, and any other information too!

Click here to link your social account to the platform

Click Here To change your details

Future School

Home Classrooms Teaching Resources TestPapers Chat Rooms Announcements Help

My Profile

- Basic Information
- School Profile
- Linked Social Account
- Change Password
- Popup Guides

Full Name: Rajesh Shrestha

Nick Name: Rajesh

Email Address: rajeshshrestha@nepalfutureschool.edu.np

Phone Number: 984235678

Official Designation: Teacher

Max Image Size = 1 MB

Save Changes

Click Here To change your profile picture

Change Password

Click Here To change your password

My Profile

- Basic Information
- Linked Social Account
- Password
- Popup Guides

Password

Enter Current Password

New Password

Enter New Password

Confirm Password

Re-enter New Password

Save Changes

# Need more information?

We are also on social media like Facebook, Instagram, Tiktok and YouTube. Follow the links below to write us an email or visit our website to learn more about us and our platform, and to receive latest news and updates of what we've been up to!



/mysecondteachernepal



/mysecondteacher\_nepal



/mysecondteachernepal



@mysecondteacher\_nepal



info@mysecondteacher.com.np



www.mysecondteacher.com.np

## Ready for more?

Explore the platform on [www.mysecondteacher.com.np](http://www.mysecondteacher.com.np)

We are available from **6 am to 10 pm** to assist you through your journey at **mySecondTeacher**.

For any queries or comments, you can reach us at **9801010155/9801010144**.



भविष्य, नेपालको